COVID-19
10 STEP GUIDANCE FOR PHARMACY TEAMS

Pharmacy Signage
Have a banner/standee at the pharmacy entrance advising patients not to enter the pharmacy if they are displaying any signs or symptoms of COVID-19. Signpost patients to contact the COVID-19 Helpline 1166 or to contact COVID-19 designated hospitals.

1. Wash your hands
Regularly wash your hands with soap and water for at least 20 seconds or use an alcohol-based rub. Use WHO 7 steps of hand-washing technique. Provide hand gels at the pharmacy counter for the public.

2. Self-Isolate
If you have a new cough and/or a fever DO NOT come to work and self-isolate for at least 14 days and when symptoms get better.

3. Social Distance
Maintain a 1-meter distance between yourself and patients when taking in and giving out prescriptions. Consider restricting the number of patients who can enter your pharmacy at one time.

4. Face Masks
Wear a mask when in contact with patients. Change masks frequently. Disposable masks should only be used once.

5. Prescription Handling
Wear disposable gloves in the pharmacy. Ensure you change your gloves every time you handle a new prescription.

6. Mobile Phones Rx Handling
Encourage patients to sanitize mobile phones with alcohol wipes available at the pharmacy counter, before you handle the mobile.

7. Cash/PC Handling
Cash should be strictly handled with gloves and should be changed after every hour. Handling of medicines and cash should not be done by the same member of staff simultaneously. Use gloves to operate keyboards.

8. Sanitation of Premises
All surfaces including appliances, shelving, medicines packaging, computers, telephones should be sanitized on a regular basis using a rota system.

9. COVID-19 Testing
Testing will only take place if:
- Recently traveled internationally
- Recently traveled Intercity and are showing COVID-19 Symptoms
- Been in contact with someone who has recently traveled Internationally
- Anyone displaying COVID-19 symptoms: fever, persistent cough & Shortness of breadth

Please ☏ helpline 1166 If you are displaying symptoms