



Evaluation Criteria

Each criterion will be scored from 1 to 4, with 1 being “does not meet the criteria at all” and 4 being “completely meets the criteria”.

If a criterion does not apply, it should be marked not applicable.

1. Background and Relevance
 - a. Background is clearly written and sets up the need for the project
 - b. Relevant to SAPS and FIP more broadly
 - c. Suitable for presentation at future FIP congress

2. Goal and objectives
 - a. One overarching goal
 - b. Clear and measurable SMART objectives

3. Significance/Impact
 - a. Project will have strong positive impact on pharmacy and or SAPS/FIP
 - b. Provides new or original information or an innovative perspective

4. Methodological Rigor: Qualitative or Quantitative designs are equally competitive.
 - a. Clearly designed research question
 - b. Feasible
 - c. Sample representative and adequate or appropriately selected
 - d. Data analysis appropriate for the design
 - e. Ethical standards met

5. Writing style
 - a. Well-written
 - b. Correctly referenced
 - c. Publishable

Selection Procedure.

1. The application will be screened for completeness by one or more awards committee members. Incomplete applications will not be evaluated.
2. The awards committee will review the applications using the evaluation criteria.
3. Projects scoring less than 10 marks out of a possible 20 will not be considered.
4. At the conclusion of the evaluation process, the committee will determine an award recipient.
5. The winner of the Research Award will be announced at the Section Business Meeting at Congress the same year.



FIP SAPS Research Award Evaluation Criteria				
Criteria	Excellent 4	Good 3	Fair 2	Poor 1
The proposed topic is relevant and the background is comprehensive.	The project is comprehensive and relevant to FIP and SAPS	The project is comprehensive but relevant to FIP but not SAPS	The project somewhat comprehensive and relevance is weak	Not comprehensive and lacks relevance
The goals and objectives are clear and appropriate for the section	The goals and objectives for the proposal are clearly measurable	The goals and objectives for the proposal are somewhat measurable	The goals and objectives are not clearly measurable	The goals and objectives for the proposal are not measurable
The proposed topic is significant and impactful.	The proposal will have strong positive impact	The proposal is significant, but in a limited area	The proposal is weakly significant	The significance is weak
The methodological rigor is appropriate	The methodological rigor is strong	The methodological rigor is good	The methodological rigor is weak. The project is not feasible	The methodological rigor is poor. The project is not feasible and the analysis is poor.
Writing Style	The writing is clear, concise, and articulates the project proposal	The writing is clear but less concise.	The writing is wordy, somewhat unclear and project plan unclear	The writing is poor.