**Application for Social and Administrative Pharmacy Section Research Award**

The FIP SAPS Research Award is established to fund new research initiatives. Projects should be relevant to SAPS or to FIP more broadly. SAPS is offering a €1,500 award to cover costs for the selected project. The uniting interest for SAPS is the organisation of pharmacy practice and the provision of evidence for decision-making in all areas related to pharmacy policy and advocacy.

SAPS has built up special expertise in Pharmacoeconomics, Outcomes research, Research administration, Quality assurance, Pharmacoepidemiology, Quality-of-life studies, Epidemiology, Patient satisfaction, Professional society management, Evaluation research, Evidence-based practice, Health planning, Regulatory affairs and Health policy investigations.

It is expected that the project would be suitable for presentation either via a poster or short oral presentation at a future FIP congress. Applicants must be members in good standing of the SAPS Section of FIP.

This form is required to be completed AND submitted prior to 1 April 2020 at saps@fip.org

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| Title: |  | | |
| Given name(s): |  | | |
| Family Name: |  | | |
| Date of Birth: |  | | |
| FIP Membership Number: (if applicable) |  | | |
| Professional occupation: |  | | |
| Street address: |  | | |
| Area code: |  | City: |  |
| Region: |  | Country: |  |
| Email: |  | | |
| Telephone: |  | | |

**Project Details**

**Title of the project**

*Make it interesting/exciting and use key words to facilitate the communication around this project. A good title should not exceed two lines.*

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**Background and relevance.** *The background should set up the need for the project and its relevance to FIP and the Social and Administrative Pharmacy Section.*

**Goal and objectives of the project**

*A project should focus on a very limited number of goals. Should have one overarching goal and 1-3 measurable SMART objectives*

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**Significance.**

*Impact to FIP and pharmacy. It should be based on a specific need.*

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**Plan of project and methodology**

*The project should be completed within 1 year, and results presented at the following FIP annual congress.*

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**Expected final outcome(s)**

*These outcomes can be a report, a conference at a FIP Congress, a new service provided to Section members, an article in the International Pharmaceutical Journal, on the FIP website and/or in the Section’s newsletters.*

*For any project financially supported by the BPP, please acknowledge this support in the Acknowledgement Section of your publication(s)*

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**Other Information.**

*Information relating to the project, that has not otherwise been stated.*

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**Evaluation Criteria**

Each criterion will be scored from 1 to 4, with 1 being “does not meet the criteria at all” and 4 being “completely meets the criteria”.

If a criterion does not apply, it should be marked not applicable.

1. Background and Relevance
   1. Background is clearly written and sets up the need for the project
   2. Relevant to SAPS and FIP more broadly
   3. Suitable for presentation at future FIP congress
2. Goal and objectives
   1. One overarching goal
   2. Clear and measurable SMART objectives
3. Significance/Impact
   1. Project will have strong positive impact on pharmacy and or SAPS/FIP
   2. Provides new or original information or an innovative perspective
4. Methodological Rigor: Qualitative or Quantitative designs are equally competitive.
   1. Clearly designed research question
   2. Feasible
   3. Sample representative and adequate or appropriately selected
   4. Data analysis appropriate for the design
   5. Ethical standards met
5. Writing style
   1. Well-written
   2. Correctly referenced
   3. Publishable

*Selection Procedure.*

1. The application will be screened for completeness by one or more awards committee members. Incomplete applications will not be evaluated.
2. The awards committee will review the applications using the evaluation criteria.
3. Projects scoring less than 10 marks out of a possible 20 will not be considered.
4. At the conclusion of the evaluation process, the committee will determine an award recipient.
5. The winner of the Research Award will be announced at the Section Business Meeting at Congress the same year.

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| FIP SAPS Research Award Evaluation Criteria | | | | |
| **Criteria** | **Excellent**  **4** | **Good**  **3** | **Fair**  **2** | **Poor**  **1** |
| The proposed topic is relevant and the background is comprehensive. | The project is comprehensive and relevant to FIP and SAPS | The project is comprehensive but relevant to FIP but not SAPS | The project somewhat comprehensive and relevance is weak | Not comprehensive and lacks relevance |
| The goals and objectives are clear and appropriate for the section | The goals and objectives for the proposal are clearly measurable | The goals and objectives for the proposal are somewhat measurable | The goals and objectives are not clearly measurable | The goals and objectives for the proposal are not measurable |
| The proposed topic is significant and impactful. | The proposal will have strong positive impact | The proposal is significant, but in a limited area | The proposal is weakly significant | The significance is weak |
| The methodological rigor is appropriate | The methodological rigor is strong | The methodological rigor is good | The methodological rigor is weak. The project is not feasible | The methodological rigor is poor. The project is not feasible and the analysis is poor. |
| Writing Style | The writing is clear, concise, and articulates the project proposal | The writing is clear but less concise. | The writing is wordy, somewhat unclear and project plan unclear | The writing is poor. |